

TOWN OF PENDLETON

CHAPTER #133: Fire Prevention-Rapid Entry System

Knox Box Requirement

Article 1 - General Provisions

Section 133-1

- A. Whereas, an ordinance is necessary to require certain commercial and residential buildings to install KNOX BOXES.
- B. Whereas, the benefits of installing Knox Boxes include providing immediate emergency access to firefighters leading to increasing Fire Department efficiency ;preventing costly forced entry damage and to allow undamaged doors to be re-secured after the emergency; and protect property ,inventory, equipment and supplies as well as firefighters against possible injury.

Article 2 - Word Usage

Section 133-2 Definitions

- A. FIRE OFFICIAL: Shall include Code Enforcement Officer, Fire Marshall, Fire Chief, and or other fire department member designated by the fire chief, and shall express the opinion of the fire department regarding key lock boxes (Knox Boxes),their mounting, location and number needed.
- B. GATE /DOOR/ENTRANCE: Shall mean any gate, crossbar, door or other construction device which is utilized for the purpose of restricting, controlling or obstructing entry by motor vehicle or pedestrians to or from private streets, parking areas fenced areas or other enclosed or unenclosed which is not manned 24 hours a day ,seven days a week by a person capable of providing immediate access by a police or fire safety vehicle and personnel.
- C. KEY LOCK BOX (KNOX BOX):Shall mean a device designed to hold entry devices including keys, access cards, plans , lists etc. which allows access to a Business or Multi-Family Residential Complex which is mounted in an approved position on the premises.
- D.TOWN CODE ENFORCEMENT OFFICE: Shall mean the department head of the building and code enforcement department of the town or a designee within that department.

Article 3 - Knox Box Requirement

Section 133-3 Knox Boxes

- A. Knox Box Required for New Commercial Buildings. All new commercial buildings shall have installed a Knox Box of UL type and size approved by the Town Fire Official, in a location specified by the Town Fire Official prior to the issuance of the permit of occupancy.
- B. Knox Box Required for existing Commercial Buildings. with Improvements. All existing commercial buildings constructing improvements that require Planning Board Approval shall have installed a Knox Box of UL type and size approved by the Town Fire Official, in a location specified by the Town Fire Official prior to the issuance of the Building Permit.
- C. Knox Box Required for New Multi-Family Residential Structures. All new Multi-Family Residential Structures that have restricted access through locked doors and have a common corridor for for access to the living units shall have installed a Knox Box of UL type and size approved by the Town Fire Official in a location specified by the Town Fire Official prior to the issuance of the permit of occupancy.
- D. Knox Box Contents. See definition of Key Lock Box (Knox Box) - Section 133-2 C.

Article 4 - Installation and Maintainance

Section 133-4 Installation

Lock Boxes (Knox Boxes) shall be installed in a locations as approved by the Fire Official and or Code Enforcement Officer of the Town.

Section 133-5 Maintenance

- A. It shall be the responsibility of the Business or Premises owner:
 - 1. To assume all costs involved in the purchase and installation of the Lock Boxes (Knox Boxes) and supplying the required contents for it.
 - 2. to keep said Lock Boxes (Knox Boxes) in good repair and visible to fire and code officials.
 - 3. To ensure that all key information required to be contained in the Lock Boxes (Knox Boxes) shall be provided and kept current.