



2023 Annual Meeting & Training School

February 19 - 22, 2023
New York Marriott Marquis
New York, NY



Return to New York

Trick or Treat!

*Register by Halloween to attend at a special rate and lock in
hotel room rates at 2022 prices!*

Learn. Network. Get Certified.

2023 Annual Meeting & Training School

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ONLINE* REGISTRATION OPEN AUG. 1 AT WWW.NYTOWNS.ORG

*NYC Transit/MTA – must register via mail, online is not available.

1. **EXPENSES:** Actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

Early-bird rates

Available beginning Aug. 1, 2022 through Oct. 31, 2022

Member municipality, conference | \$120
Non-member municipality, conference | \$145
Non-municipality, company, conference | \$320

Rates will increase beginning Nov. 1 through Jan. 27, 2023

Member municipality, conference | \$150
Non-member municipality, conference | \$175
Non-municipality, company, conference | \$350

Attorney Continuing Legal Education (CLE)

(Credit hours and rates - 10 Professional Practice/Skills credits and 2 Ethics credits. All courses provide transitional and non-transitional credit.)

FEE INCLUDES MEETING REGISTRATION.

Member (early bird / regular / on-site) | \$435 / \$465 / \$500
Non-member (early bird / regular / on-site) | \$460 / \$490 / \$525
Non-municipality, company, conference (early bird / regular / on-site) | \$635 / \$665 / \$700

Code Enforcement Officer In-Service Training

We provide 16 hours of in-service training that is approved by the Department of State for both code enforcement officers and building safety inspectors.

Lock in 2022 room rates by registering before 10/31!

Room reservations made after Oct. 31, 2022 will be made at 2023 rates. Rooms with an asterisk (*) next to them have limited availability. 2022 room rates are as follows:

Marquis Standard King/Double | \$279
Times Square View | \$399*
Deluxe Suite | \$599*
Premier One-Bedroom Suite | \$699*

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Registration Form

(One form required per attendee. Registration rates will increase again to on-site rates beginning Feb. 3, 2023. Cancellation requests must be postmarked or faxed to AOT at (518)465-0724 by 5 p.m. Feb. 3, 2023. All cancellations will be charged a \$10 processing fee.)

Print or type:

Name _____

Title _____ Municipality/Company _____

County _____ Phone _____

E-mail Address _____ Fax _____

Mailing Address _____

	Registration Type	Select? (✓)	Rate
Aug. 1 - Oct. 31	Early-bird Member		\$120
	Early-bird Non-member		\$145
	Early-bird Non-municipality / company		\$320
	Early-bird CLE member		\$435
	Early-bird CLE non-member		\$460
	Early-bird CLE non-municipality/company		\$635
Nov. 1 - Jan. 27	Member		\$150
	Non-member		\$175
	Non-municipality / company		\$350
	CLE member		\$465
	CLE non-member		\$490
	CLE non-municipality / company		\$665

BOOK your room by Oct. 31, 2022 to lock in 2022 room rates. On Nov. 1, room rates will increase to 2023 rates. Vouchers are not an accepted form of payment.

- Call the New York Marriott Marquis at 1(877)303-0104; or
- To reserve your room, visit <https://book.passkey.com/event/50364104/owner/1322/home>

MAIL or FAX completed registration form with a check for the corresponding registration fee to:

Association of Towns, 150 State St., Albany, NY 12207 | Fax: (518)465-0724

**Request for Taxpayer
 Identification Number and Certification**

**Give Form to the
 requester. Do not
 send to the IRS.**

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your tax documents) and title (if any) as requested on this form. Do not check this area if blank.

COMH TIMES SQUARE LLC

2 Business name (if different from 1) and EIN (if different from 1)

NEW YORK MARRIOTT MARQUIS

3 Check appropriate box for federal tax classification of filer (partner, shareholder, etc.) and enter the filer's tax-exempt organization's name (if applicable).

Sole proprietor or individual (do not check this box if filer is a trust or estate)
 Partnership
 S corporation
 Trust or estate
 Nonprofit

Limited liability company (LLC) (check one): Disregarded LLC Corporation S corporation Partnership Trust or estate

Note: Check the top of the box for the filer's tax-exempt organization (if applicable) and enter the filer's tax-exempt organization's name (if applicable).
 LLC If the LLC is not disregarded as a single member LLC that is disregarded from the partner or sole member of the LLC, and the LLC that is not disregarded from the partner or sole member for US federal tax purposes (other than a sole member LLC that is disregarded from the partner or sole member for the appropriate purposes for the tax classification of filer).

Check box instructions

4 Enter filer's tax-exempt organization's name (if applicable) and address (if applicable) on page 3.

Filer's tax-exempt organization

Filer's tax-exempt organization FATCA reporting contact (if any)

Filer's tax-exempt organization's name and address (if any)

5 Address (number, street, apartment, suite, etc.) See instructions.

6903 ROCKLEDGE DR STE 1500

6 City, state, and ZIP code

BETHESDA, MD 20817

7 If filer is a trust, enter the trust name

Requester's name and address (if any)

Print or type. See Specific Instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. This TIN should match the name given on line 1 to avoid backup withholding. For not-for-profits, this is generally your federal security number (FSN). If you are not a trustee, estate, sole proprietor, or disregarded entity, see the instructions for Part I later. For other entities, if a trust, your EIN (if any) or EIN number (EIN). If you do not have an EIN, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

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OR

Employer identification number

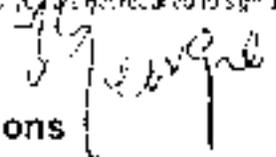
2	6	-	3	0	4	8	3	3	8
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Part II Certification

Under penalties of perjury, I certify that:

- The number and name on this form is my correct taxpayer identification number (or, if am not an individual, the correct name), and
- I am not subject to backup withholding because (a) I am a non-employee director (NED) and (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest and other itemizable amounts of accrued equity, contribution of debt, contributions to an individual retirement arrangement (IRA), and generally payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions for Part I later.

Sign Here 

Date **10/5/2024**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your SSN, security number (SSN), individual taxpayer identification number (ITIN), taxpayer identification number (TIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividend paid or paid)

- Form 1099-DIV (dividend) including those from stocks or mutual funds
 - Form 1099-MISC (various types of income, prizes, awards, or other proceeds)
 - Form 1099-B (taxable broker proceeds, dividends and bonds with interest, direct pay rollovers)
 - Form 1099-S (gross proceeds from sale of stock or bonds)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1095 (the new mortgage interest rate reduction credit), 1098-T (scholarship or interest), 1098-T (scholarship)
 - Form 1099-G (unemployment benefits)
 - Form 1099-A (payment of acquisition of real property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Name and Number to Give the Requester*, later.