

09/11/2023

Dear Supervisor Maerten and Members of the Town Board:

As part of an effort to improve the Town of Pendleton Court and its facilities, both town justices have agreed to make application for a **2023-24** Justice Court Assistance Program (JCAP) Grant. Each year, all Town and Village Courts in New York State may apply for a JCAP grant for a variety of purposes, including security equipment items, furniture, office equipment, courtroom and court facility improvements and renovations. The maximum JCAP award is \$30,000 per court.

The Pendleton Justice Court respectfully requests that the Pendleton Town Board approve and endorse a resolution to authorize the Justice Court to apply for the 2023-24 JCAP grant. Such resolution must be made and certified prior to the application's due date of **Friday, October 13, 2023**. Thank you for your prompt attention and consideration to this matter.

Very truly yours,

Judge Todd T. Ostrowski, Judge Kevin D. Mack

cc: [District Supervising Judge]
 [District Special Counsel]