

To: Pendleton Town Board

September 17, 2025

From: Jeffrey S. Jarvis

Dear Board Members,

I would first like to thank you for the past 21 years of service to the town. It has been my pleasure to serve our residents the entire time,

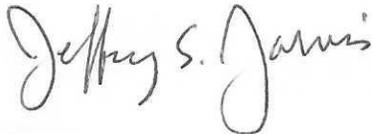
I am sending you this letter to announce my intention to retire on or about March 27, 2026.

On or about is intended to mutually understand the winter plowing season and whatever issues may be in question,

I wanted to provide at least a six month notification.

Naturally there will be many things to discuss going forward.

Sincerely,



Jeffrey S. Jarvis

RECEIVED  
SEP 18 2025

BY: AM