



ANNOUNCEMENT OF OPEN POSITION

Department: Assessor's Office
Titles: Assessor's Information Clerk
Schedule: Full-time or Part-time
Benefits: Dependent Upon Appointment
Compensation: \$16.00 to \$21.00 per hour
Approved: October 13, 2025
Deadline: Until Filled

Description:

The Town Board of the Town of Pendleton is soliciting applications for a potential full-time or part-time clerical position assigned to the Assessor's Office. See attached Civil Service job descriptions for specifics of the job and applicant eligibility. The rate of compensation is dependent upon the applicant's qualifications and experience.

How to Apply:

Call or visit the Town Hall or go to the Town of Pendleton website for application information:

<https://pendletonny.gov/about/employment/>

Town of Pendleton
6570 Campbell Boulevard
Lockport, NY 14094
(716) 625-8333